

MINUTES of MEETING of SOCIAL AFFAIRS THEMATIC CPP GROUP held in the MEMBERS ROOM, KILMORY, LOCHGILPHEAD on MONDAY, 9 AUGUST 2010

Present: Councillor Vivien Dance (Chair)

Councillor Anne Horn, Argyll and Bute Council
Cleland Sneddon, Thematic Lead Officer, Argyll and Bute Council
Geoff Calvert, Strathclyde Fire and Rescue
Derek Leslie, Argyll and Bute Community Health Partnership (CHP)
Glenn Heritage, Third Sector
Eleanor MacKinnon, Third Sector
Marlene Baillie, Strathclyde Police

Attending: Iain Jackson, Governance and Risk Manager
Eileen Wilson, Community Planning Manager
Lynda Thomson, Organisational Development Manager
Lorraine Todd, Performance Management Team

Apologies: Councillor Mary Jean Devon
Councillor David Kinniburgh
Councillor Roderick McCuish
Lynn Smillie, Area Customer Services Manager, Argyll and Bute Council
Elaine Garman, NHS Highland
Greig MacMillan, Strathclyde Fire and Rescue

1. DECLARATIONS OF INTEREST

None declared.

2. MINUTES

The Minutes of the Social Affairs Thematic CPP Group were approved as a correct record subject to the following amendments:-

- Under the list of those present - "William Rae" should read "John Rae".
- With reference to item 6 Community Planning Conference – the dates referred to at decision 1 should read "March 2010" not "March 2009".

3. SOCIAL AFFAIRS THEMATIC CPP GROUP SCORECARD - PERFORMANCE MANAGEMENT

A report providing an update on progress of the performance management arrangements for the Social Affairs Thematic CPP Group was considered along with reports from Heads of Service providing explanations as to why some of the indicators were showing as "red" or "amber" on the Scorecard. The Thematic Lead Officer also reported on background work currently being undertaken by the Council in respect of changes to the Pyramid system which will be rolled out over the next 2 to 3 weeks.

Decision

1. Noted that the “amber” tolerance would be removed from Pyramid;
2. Noted that there would be a clearer distinction between indicators reported on a quarterly basis and indicators reported on an annual basis;
3. Noted that 3 representatives from Argyll and Bute CHP now had access to Pyramid and that training for them has been arranged;
4. Noted that training was being arranged for Rachel Towsey and Rosie Lawrence, SWIA Inspectors, to enable them to gain access to the system in advance of the next SWIA inspection which was anticipated to take place in September/October 2010;
5. Noted that Officers were looking to improve the transition process for children affected by disability moving into Adult Care;
6. Agreed to request information on why Indicator EC6C3 (% ceasing to be looked after – at home – attending SCQF Level 3 in English/Maths) had gone down from Green to Red;
7. Agreed that wording of NP07 “School leavers positively employed” should be amended to read “School Leavers in positive and sustained destinations (FE, HE, employment or training) and noted that this was an annual figure;
8. Agreed that “% of Older People receiving Care in an Institution” should be amended to read “% of Older People receiving Residential Care”;
9. Agreed that an additional measure should be included in respect of Care in the Community to give a reassurance that there is no unmet need;
10. Agreed that more information was required in respect of Anti Social Behaviour statistics and that there was a need to have factual information relating to areas where there was high anti social behaviour activity rather than just information relating to the number of fixed penalties issued which was a measure of how proactive the Police were in dealing with Anti Social Behaviour;
11. Noted that the Thematic Lead Officer would report back to the next meeting on a proposed measure to replace “Increase extra curricular opps by 5% in schools”;
12. Noted that the Community Planning Manager would provide a list of suggested measures to be incorporated into the Scorecard following feedback received at recent Community Planning Events which took place across Argyll and Bute; and

13. Noted that once changes to the Scorecard were made this would be circulated electronically to the Group.

(Reference: Report by Social Affairs Thematic CPP Group Scorecard; Report by Head of Improvement and HR ; Report by Head of Adult Care and Report by Head of Children and Families, submitted)

4. IT ACCESS TO PYRAMID FOR PARTNERS

The Group received an update on progress with the Pilot currently being undertaken to enable Partners to access the Council's Performance Management System, Pyramid.

Decision

1. Noted that 3 representatives from Argyll and Bute CHP now had access to Pyramid and that training has been arranged for them; and
2. Noted that the outcome of this Pilot would be reported to the next meeting of the Group.

(Reference: Report by Head of Customer and Support Services, submitted)

5. INTEGRATION OF STRATEGIC PARTNERSHIPS

Consideration was given to a report outlining details of the integration of Strategic Partnerships process undertaken to establish the linkages within the Social Affairs Thematic provisions relating to health, housing and local area regeneration, poverty, voluntary sector issues, school and pre school education, young people and lifelong learning, social work services and matters relating to culture and sport as contained within the Argyll and Bute Community Plan.

Decision

1. Noted the contents of the report;
2. Noted that the Community Planning Manager would arrange for a proforma to be circulated to Lead Partners for completion in order to ascertain the work being undertaken by each of the Strategic Partnerships, to identify any overlaps and/or gaps and establish formal linkages between the Partnerships;
3. Agreed to sign off the proposed Partnership Agreement subject to the following amendments:-
 - (a) Paragraph 5.7 should also include reference to disability, and marriage and civil partnerships;
 - (b) Paragraph 7.4 should be removed as consensus at meetings would be reached through debate and if there was no consensus on a particular issue this would be referred to the

Management Committee;

- (c) Paragraph 8.4 – last bullet point should read “at least 7 working days” not “within 7 working days”; and

- 4. Noted that the Community Planning Manager would make the necessary changes and circulate electronically the amended Partnership Agreement to the Group and would also recommend to the other Thematic CPP Groups that they consider taking on board these changes.

(Reference: Report by Area Customer Services Manager dated July 2010, submitted)

6. PRINCIPLES OF REPRESENTATION ON COMMUNITY PLANNING PARTNERSHIP

The Group considered a report in respect of arrangements for representation by Partners at Community Planning meetings.

Decision

Noted and agreed the contents of the report.

(Reference: Report by Community Planning Manager, submitted)

7. HEALTH IMPROVEMENT - HEALTH IMPROVEMENT PLANNING AND PERFORMANCE ACTION GROUP UPDATE

Consideration was given to a report prepared by Elaine Garman, Public Health Specialist within NHS Highland which highlighted the type of work being undertaken by the Health Improvement Planning and Performance Action Group (HIPAG) and detailed the consolidated actions being taken across the 7 Local Public Health Networks which link into the HIPAG.

Decision

- 1. Noted the contents of the report; and
- 2. Agreed to request the HIPAG to identify a meaningful measure in terms of outcome and timescales which could be incorporated into the Social Affairs Thematic CPP Scorecard.

(Reference: Report by Public Health Specialist, NHS Highland dated April 2010, submitted)

8. DATE OF NEXT MEETING

Monday 8 November 2010.

It was agreed that in advance of the next meeting Partners would arrange to email Lynn Smillie, Area Customer Services Manager, with suggested strategic themes which they would like the Group to explore at future

meetings with a view to the Group looking at the strategic implications of any issues that arise. Email: lynn.smillie@argyll-bute.gov.uk